Unigestion is a boutique asset manager with the scale to deliver global tailor-made investment solutions for thoughtful investors. Our core values – engagement, conviction and ownership – are at the heart of everything we do. We are responsible for managing some US$ 22.3 bn in client assets across our four areas of expertise: equity, multi asset investing, private equity and alternatives. We believe that risk management is an enduring driver of long-term investment performance, and we therefore apply a risk lens to all our strategies.

**Job Description**

**Enhance the operations tools and processes**

- Work with the operations specialists and the business lines to identify area for improvements on various topics link to the operations and reconciliation flows
- Interacts with, and collect business needs and requirements
- Participate in the design and/or the modification of operations processes
- Participate in the design and/or the modification of performance processes
- Implementation of these solutions and ensure quality of the deliveries
- Document the solutions and processes
- Put in place sanity check and tools to facilitate the production support

**Ensure full alignment across all-platform related initiative and efforts**

- Participate to the team meeting set up on a regular basis
- Guarantee the development and configuration performed are correctly documented and communicated to the platform
- Guarantee both development and configuration are aligned with the Platform and IT standards
**Required Profile**

- A university degree or equivalent
- Good knowledge of Financial instruments
- Strong analytical skills

**Languages**

Excellent command of French and English languages, written and spoken.

**Personality**

- Curious and team-spirit oriented

**Appointment Date**

Immediately, or as convenient.

interns@unigestion.com