

## Conditions and procedures for admission to Master's Studies

**Admissions to the Master's programme involve a two-stage application process. The application process is specific to each course of studies**

**All applicants must register online by Friday 8 April 2022 at 17:00 CEST (Swiss time) at <https://www.hesge.ch/head/en/studies-and-research/admissions-2022>.**

Only completed online forms submitted by the deadline will be considered. **No forms can be submitted and accepted after 8 April 2022 at 17:00 CEST (Swiss time).**

A registration fee of CHF 150 is required. Applicants have the option of paying online or attaching proof of payment to the online registration form. This fee is non-refundable.

Applicants may not register for more than two options (see I below). Those registered for two options will be evaluated separately for each of the two options. Being admitted to one option only allows applicants to start this specific course of studies.

### I OPTIONS

The HES-SO Master of Arts in Fine Arts is run jointly by HEAD – Genève, ECAL/Lausanne and EDHEA Sierre. At HEAD – Genève, the MA in Fine Arts offers three options:

- CCC
- TRANS
- Work.Master

The Master of Arts in Interior Architecture is led by HEAD – Genève and comprises a single option.

The HES-SO Master of Arts in Design is run jointly by HEAD – Genève and ECAL/Lausanne. At HEAD – Genève, the MA in Design offers three options:

- Fashion and Accessory Design
- Space and Communication
- Media Design

## II REQUIRED QUALIFICATIONS

Applicants must hold a Bachelor's degree at university or UAS level or a foreign qualification deemed equivalent, or be able to obtain the Bachelor's degree before 1 September 2022. It is up to the applicants to prove that the admission requirements have been met. HEAD – Genève reserves the right to check the validity of private school and foreign qualifications.

## III PROCEDURE

The first stage of the application process consists of the examination and evaluation by a committee of professors of the personal file of each applicant (see IV below).

The second stage of the application process consists of an interview (see V below) to which the applicants selected at the end of the first stage are invited by email.

Applicants are notified by email of the results of the first stage of the application process at the end of April 2022. They are notified by email of the results of the second stage of the application process in mid-May 2022. Applicants who receive an admission offer from HEAD – Genève have until 31 May 2022 at the latest to accept it. Final admission to HEAD – Genève is conditional on obtaining the required Bachelor's degree.

## IV PERSONAL FILE

Each applicant's personal file must be uploaded to a dedicated electronic platform (Switch drive) by 8 April 2022. A link to the platform is sent to each applicant once the online registration form has been fully completed and submitted.

### The personal file includes the following elements:

- A **curriculum vitae** in English or French – please use [this template](#) for your curriculum vitae.
- A **text stating the applicant's motivations and the training project being contemplated**: development of design/artistic and/or research work (and/or for Fine Arts options, of collective practice). (Maximum 5,000 characters).
- A **text detailing the applicant's intellectual and professional position** in the field of contemporary art (Fine Arts options) / design (Design and Interior Architecture options). (Maximum 3,000 characters).
- A **portfolio of works** consisting of personal work and/or, if the applicant considers it relevant, other work, namely:

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### Master Fine Arts

The portfolio should demonstrate advanced artistic skills. It includes a rich and thoughtful selection of recent work or projects in development.

The choice of works included in the portfolio should showcase the artistic positioning of each applicant and the potential for development. For the CCC option, it is the research positioning and its potential that must be demonstrated.

The portfolio may include any type of work deemed relevant for the application: works, research, sketches, drawings, photos, reproductions, digital productions, videos, publications, documentation of artistic experiences, research experiences, curatorial activities, etc.

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## Master Interior Architecture Design

The portfolio should demonstrate advanced design skills. It includes a rich and thoughtful selection of recent work or projects in development. The selection of work included in the portfolio should provide an understanding of each applicant's professional positioning or research and potential for development.

The portfolio may include any type of work deemed relevant for the application: research, sketches, drawings, photos, reproductions, plans, publications, digital productions, videos, documentation of design activities or research experiences, etc.

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*All files must be provided in PDF format (texts, photos, drawings, plans, etc.). Personal websites, blogs, Tumblr, Instagram may be mentioned as links in a document on the platform. Videos (or excerpts), of a maximum duration of 10 minutes, will be uploaded on the platform or provided as YouTube or Vimeo links (with login and password if necessary). Videos must have a maximum size of 150 MB per video, while other files must have a maximum size of 50 MB per file. Applicants' files will be deleted from the platform at the end of the admission process.*

## V INTERVIEW

The Master's admission interviews take place in French or English between 5 and 13 May 2022.

The interview takes place at HEAD – Genève or, if the applicant is unable to travel, by videoconference. Applicants communicate their preferences during online registration.

Textual and/or visual elements may be offered to applicants to prepare for this interview.