

Admission Conditions and Procedures for MA Studies

The application process for admission to the MA study programme involves two rounds. The process is specific to each course.

All applicants must register online by Monday 3 April 2023 at 17:00 CEST (Swiss time) on <https://www.hesge.ch/head/en/studies-and-research/admissions-2023>.

Completed online forms must be submitted by the deadline. **Forms submitted after 3 April 2023 at 17:00 CEST (Swiss time) will not be considered.**

A registration fee of CHF 150 is required. Applicants may pay the fee online or attach a proof of payment to their online registration form. This fee is non-refundable even if the application is found to be ineligible at the administrative review stage.

Applicants may not register for more than two options. Applicants registered for two options must follow the specific application process for each of the two options. A successful application only gives access to the specific option for which it is submitted.

Applicants are entitled to a total of three attempts. If a applicant submits two applications in a given year, this double application in the same year counts as one attempt.

I OPTIONS

The HES-SO MA in Fine Arts is run jointly by HEAD – Genève, ECAL/University of Art and Design Lausanne, and EDHEA – Valais School of Art. At HEAD – Genève, the MA in Fine Arts offers three options:

- CCC – Research Programme
- TRANS – Socially Engaged Art Practices
- Work.Master – Contemporary Artistic Practices

The MA in Interior Architecture is conducted by HEAD – Genève.

The HES-SO MA in Design is run jointly by HEAD – Genève and ECAL. At HEAD – Genève, the MA in Design offers three options:

- Fashion and Accessory Design
- Space and Communication
- Media Design

II QUALIFICATIONS REQUIRED

Applicants must hold a BA degree at university or UAS level, or a foreign qualification deemed equivalent, or be able to obtain the BA degree before 1 September 2023. It is up to the applicants to prove that the admission conditions are met. HEAD – Genève reserves the right to check the validity of private school and foreign diplomas.

For applications for admission without the required qualification, please refer to the [document on special conditions and procedures for admission to MA studies](#).

III PROCEDURE

The first round of the application process consists of the examination and evaluation by a committee of teachers of the personal file of each applicant (see **IV** below).

The second round of the application process consists of an individual admission interview (see **V** below) to which the applicants selected after the first round are invited by email.

Applicants are notified by email of the results of the first round of the process at the end of April 2023. Applicants are notified by email of the results of the second round of the process in mid-May 2023.

Applicants who have successfully completed the application process must confirm their registration at HEAD – Genève by 31 May 2023 at the latest. Admission is valid only for the academic year 2023-2024 and cannot be postponed.

Final admission to HEAD – Genève is conditional on obtaining the required BA degree.

IV PERSONAL FILE

The applicants' personal files must be uploaded to a dedicated online platform (Switch drive) by 3 April 2023. A link to the platform is sent to each applicant once the online registration form has been submitted.

The personal file includes the following elements:

- A **curriculum vitae** in English or French.
- A **text setting out the applicant's motivations and the training project considered, specifying:**

For the MA in Fine Arts options:

- CCC: the formulation/sketch of a research project.
- Trans: the definition of a collective practice project and fields of action.
- Work.Master: the development perspectives of artistic work.

For the MA in Design options and the MA in Interior Architecture:

- The development of design work.

(maximum 5,000 characters)

- A **text detailing the applicant's intellectual and professional positioning** in the field of contemporary art (MA in Fine Arts options)/contemporary design (MA in Design options and MA in Interior Architecture).

(maximum 3,000 characters)

- A **portfolio of work** consisting of personal work and/or, if the applicant deems it relevant, other work, namely:

MA in Fine Arts

The portfolio should demonstrate advanced artistic skills. It includes a rich and considered selection of recent work or ongoing projects.

As the MA courses are specialised and expert courses, the choice of work included in the portfolio should allow for an understanding of:

- The artistic positioning of each applicant.
 - The development potential of their practice.
 - The adequacy between the applicants' project and the chosen option.
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The portfolio may include all types of work deemed relevant to the application: works, research, sketches, drawings, photos, reproductions, digital productions, videos, publications, documentation of artistic experience, references, research experience, or curatorial activities.

MA in Interior Architecture

The portfolio should demonstrate advanced design skills. It includes a rich and thoughtful selection of recent work or ongoing projects. The selection of work included in the portfolio should provide an understanding of each applicant's professional positioning or research and potential for development.

MA in Design

The portfolio may include any type of work deemed relevant to the application: research, sketches, drawings, photographs, reproductions, plans, publications, digital productions, videos, documentation of design activities, or research experiences.

All files provided are in PDF format (texts, photos, drawings, plans, etc.). Personal websites, blogs, Tumblr, Instagram can be mentioned as links in a document on the platform. Videos (or clips), with a maximum duration of 10 minutes, are only provided as YouTube or Vimeo links (with login and password if necessary). The files have a maximum size of 50 MB per file. Applicants' files are deleted from the platform at the end of the admission process.

V INTERVIEWS

The MA admission interviews take place in English or French between 4 and 12 May 2023.

These interviews take place at HEAD – Genève or, if the applicant is unable to travel, by videoconference. This must be specified at the time of registration. Once the interview method has been communicated on the online form, it cannot be changed, except in cases of force majeure.

VI SUMMARY OF DEADLINES FOR MA APPLICATION PROCESSES

Deadline for online registration 3 April 2023 à 17h CEST (Swiss time)

Deadline for submission of the
personal file on the Switch platform 3 April 2023

2nd round interviews 4 – 12 May 2023

2nd round results May 2023

Confirmation of admission offer 31 May 2023