Request Form – Adjustments for Students with Specific Needs

This form is designed to gather the information required to process your request by the specific needs referent at your school.

All information provided will be treated confidentially.

HEM – Haute école de musique
Please note the deadlines for submitting requests and all required documents: • **15 October** for the adjustments of coursework • **15 November** for the first semester exam session • **15 March** for the second semester exam session • **1st of July** for the September retake or remediation session
Type of program *
☐Bachelor ☐Master
Type of applicant *
☐Candidate ☐Enrolled student ☐Auditor ☐Other
Last Name *
First Name *
Date of Birth *
Contact e-mail *
Is this your first adjustment request? *
☐Yes ☐No
Which health condition(s) are you requesting adjustment for? *

How does your health affect your daily studies? *
Which adjustment do you need for your coursework? *
Which adjustment do you need for exams?
Written exams *
Oral exams *
Other
General comments or remarks you wish to share
If needed, do you authorize us to forward your file to the medical advisors of HES-SO Genève for review? *
☐Yes ☐No

Signature of the person requesting an adjustment *	Signature of the referent for specific needs of school *

The completed form must be sent by email to the referent for specific needs of your school (besoinsspecifiques.hem@hesge.ch), together with documentation from your healthcare provider confirming your specific needs (as per the requirements set out at https://www.hesge.ch/en/student-life/student-services/specific-needs, long with any other documents you deem relevant.