

Request Form – Adjustments for Students with Specific Needs

This form is designed to gather the information required to process your request by the specific needs referent at your school.

All information provided will be treated confidentially.

HEG – Haute école de gestion
Please note the deadlines for submitting requests and all required documents: <ul style="list-style-type: none"> • 15 October for the January exam session • 15 March for the June exam session • 15 May for the August retake or remediation session Before starting the adjustment request procedure, we strongly recommend contacting the HEG specific needs referent to schedule an initial advisory meeting: Mr. Fratianni – HEG Specific Needs Referent – besoins-specifiques.heg@hesge.ch
Type of program *
<input type="checkbox"/> Bachelor <input type="checkbox"/> Master <input type="checkbox"/> EMBA <input type="checkbox"/> Long Life Learning / Continuing training
Field of study *
<input type="checkbox"/> Business Administration <input type="checkbox"/> Information Science (Library & Information Science) <input type="checkbox"/> Business Information Systems <input type="checkbox"/> International Business Management <input type="checkbox"/> Master Prerequisites in information Science
Type of applicant *
<input type="checkbox"/> Candidate <input type="checkbox"/> Enrolled student <input type="checkbox"/> Auditor <input type="checkbox"/> Other
Last Name *
First Name *
Date of Birth *
Contact e-mail *

Is this your first adjustment request? *
<input type="checkbox"/> Yes <input type="checkbox"/> No
Which health condition(s) are you requesting adjustment for? *
How does your health affect your daily studies? *
Which adjustment do you need for your coursework? *
Which adjustment do you need for exams?
Written exams *
Oral exams *
Other

General comments or remarks you wish to share

If needed, do you authorize us to forward your file to the medical advisors of HES-SO Genève for review? *

Yes

No

The completed form must be sent by email to the HEG referent for specific needs (besoins-specifiques.heg@hesge.ch), together with documentation from your healthcare provider confirming your specific needs (as per the requirements set out at www.hesge.ch/geneve/vie-etudiante/services-aux-etudiant-s/besoins-specifiques), long with any other documents you deem relevant.